



LEN CONGRESS

Friday 3rd & Saturday 4th
October 2014

**INFORMATION
PACK**

Hosted by



In cooperation with



The Italian Swimming Federation has the honour and is pleased to welcome you to Pacengo Lazise on Lake Garda, Italy for LEN Congress 2014.

The following information has been designed as a reference for all delegates attending LEN Congress 2014. This pack contains all the necessary information and is a convenient reference tool for your stay in at Lake Garda.

FIN would like to wish you a pleasant stay in Italy and thank you for joining us to celebrate the LEN Congress.

USEFUL CONTACT

Should you have any questions or queries regarding the information provided in this document, please feel free to contact the following staff members:

EVENT ORGANISERS

Simona Spurio Schiavoni :

Email: simona.spurioschiavoni@federnuoto.it

Mobile: (+39) 339.37.83.135

Flaminia Guidi :

Email: flaminia.guidi@federnuoto.it

Mobile: (+39) 339.37.82.897

ACCOMMODATION

The Parchi del Garda Hotel :

Phone: (+39) 045. 64.99.611

Website: www.hotelparchideldgarda.it



HOTEL WELCOME DESK

There will be a manned welcome desk at The Parchi del Garda Hotel. This desk will be open during the following times:

- ◆ Thursday 2nd October: 09.00 – 20.00
- ◆ Friday 3rd October: 08.00 – 20.00
- ◆ Saturday 4th October: 08.00 – 12.00

If you are arriving outside the above mentioned times there will be a staff member to greet you.

Upon arrival you will receive your welcome pack, accreditation and all necessary documentation for your stay.

You will be advised to visit the main hotel reception to collect the room keycard and to leave your credit card details to allow you to charge extra items back to your room.

All the Italian Swimming Federation Staff will be formally dressed and wearing a FIN uniform for easy identification should you have any questions.

TRANSPORT

A LEN Congress welcome point will be situated at Verona Airport and Orio al Serio (Bergamo) Airport.

The meeting point will be located once you are through baggage claim of the International arrivals and it will be open at the following hours:

- ✦ Wednesday 1st October: upon request please call Silvia Muffolini from the travel team on Mob. (+39) 335.76.38.572
- ✦ Thursday 2nd October : 08.00 - 20.00: Orio al Serio Airport
08.00 - 23.00: Verona Airport
- ✦ Friday 3rd October: 10.30 - 17.30: Verona Airport
for Orio al Serio Airport upon request please call Silvia Muffolini from the travel team on Mob. (+39) 335.76.38.572

Martina Beloli - Orio al Serio Airport:

Mobile: (+39) 338.94.79.733

Flavia Beccherle - Verona Airport:

Mobile: (+39) 339.65.61.655

Transfers from and to Milano Malpensa and Venezia can be arranged on request and will be charged.

REIMBURSEMENT OF TRAVEL EXPENSES TO THE 51 FEDERATIONS

Travel expenses for the pre-agreed federations can be claimed up to €300. Please send an invoice to the Italian Swimming Federation with receipts attached to:

Email: flaminia.guidi@federnuoto.it

The reimbursement will be done at the LOC Office (meeting room Vela) during the following times:

- ✦ Thursday, 2nd October from 17.00 to 19.00 hrs
- ✦ Friday, 3rd October from 10.00 to 12.00 and from 15.00 to 18.00 hrs

BREAKFAST

Breakfast will be served at the restaurant (ground floor) from 7.30 to 10.00.

CAR PARK

The car park of the Hotel is free of charge for all delegates accommodated at the Hotel.

INTERNET

The following code will give you free internet access in all rooms and social areas:

LEN_2014



GALA DINNER OFFERED BY MYRTHA POOLS

The Gala Dinner is taking place on Friday 3rd October at the Dogana Veneta.

Please note that the dress code for this event is lounge suits & cocktail dresses.

Please meet at the Parchi del Gardi reception at 20.00 for transport.

DEPARTURE INFORMATION

For departures on Sunday 5th October the transport schedule will be communicated on site.

For departures on any other day apart from Sunday, please visit the welcome desk for your allocated departure time.

TOURS

Friday 3rd October - Shuttle service for Partners to Lazise from 13.00 to 18.00 (on the hour, every hour from the Hotel and on the half hour, every hour from Lazise)

Saturday 4th October – Partners Tour to Sirmione

During the Congress on Saturday 4th October there will be a Tour to Sirmione for any partners / guests of delegates who wish to attend.

Please meet at the Parchi del Gardi reception at 09.00 for transport.

Saturday 4th October – City of Verona

Following the Congress & Lunch offered by LEN, we will be welcoming those delegates and partners who selected the trip to join us on a visit to the City of Verona, including short bus sightseeing tour. Afterwards you will have time to explore the historical city center on your own.

If you didn't fill in the form but would now like to attend, please let the welcome desk know upon your arrival.



PROGRAM

TIME	WHAT	ROOM
THURSDAY, 2nd OCTOBER 2014		
	Arrival of Delegates	
17:00	LEN Executive Meeting	Cisano
20:00 - 22:00	COMEN Bureau Meeting	
19:30	Buffet Dinner offered by the Italian Swimming Federation	
FRIDAY, 3rd OCTOBER 2014		
08:30 - 12:00	Visit to Myrtha Pool headquarters and exhibition	
12:30 - 13:15	Balkan Games Meeting	Arilica
13:30 - 15:30	COMEN General Assembly	Arilica
13:30 - 14:30	Open Water Swimming Meeting	Riva
14:30 - 15:00	Open Water Swimming Calendar	Riva
14:30 - 15:30	Various Group Meetings <ul style="list-style-type: none"> ◆ Central European Countries Meeting ◆ Nordic Countries Meeting ◆ 208 Groups 	Bardolino Cisano Rocca
15:30 - 16:30	Multinations Meeting	Bardolino
15:30 - 18:30	LEN Bureau Meeting	Riva
17:00 - 18:00	Calendar Meetings: <ul style="list-style-type: none"> ◆ Swimming ◆ Masters ◆ Diving ◆ Synchronised Swimming ◆ Water Polo 	Cisano Cisano Bardolino Bardolino Rocca
18:00 - 19:30	Water Polo Meeting	Arilica
20:30	Gala Dinner offered by Myrtha Pools	
SATURDAY, 4th OCTOBER 2014		
8:00 - 9:00	Congress registration	
9:00 - 13:30	LEN Congress	Benacus
13:30	Lunch offered by LEN	
15:30	Social Programme: Sightseeing to Verona	
SUNDAY, 5th OCTOBER 2014		
	Departure of Delegates	

Event Official Partner



LEN Partners



EUROVISION

LEN Suppliers

The logo for MIKASA features the word "MIKASA" in a bold, blue, sans-serif font on a yellow background. A small blue star is positioned above the letter "I".

The logo for Malmsten features a white stylized "M" icon on a blue background, followed by the word "Malmsten" in a white, sans-serif font.

FIN Partners





Myrtha Pools Factory Tour and Welcome Buffet

Friday, October 3rd 2014
9.00-12.00 am

INVITATION



**Friday,
October 3rd 2014
9.00-12.00 am**

Dear Guest,

with the occasion of the LEN Congress, Myrtha Pools has the pleasure to invite you to tour its corporate offices and manufacturing facility in Castiglione delle Stiviere, twenty minutes far from the Parchi del Garda Hotel. At the end of the factory tour, we hope you will enjoy the Welcome Buffet to be held in Myrtha Pools Manufacturing Unit, in order to celebrate your attendance at the 2014 LEN Congress.

Since 1961 Myrtha Pools has been designing and manufacturing premium-quality stainless steel pools, thanks to its patented modular Myrtha Technology.

During the tour you will have the opportunity to see how Myrtha engineered products can meet the design needs of the most outstanding swimming pools projects. You will see the process that takes a home from our technical and design department, through manufacturing and onto the final result.

All Myrtha Pools staff, designers and manufacturing specialists will be glad to accompany you during the tour.

We look forward to meeting you!

Best Regards

Roberto Colletto
Myrtha Pools CEO

- 8:30 am: Meeting at the Hotel lobby
and transfer by bus to Myrtha Pools Factory
- 9:00 am: Welcome message from **Mr. Giorgio Colletto**,
Myrtha Pools President, and **Mr. Roberto
Colletto**, Myrtha Pools CEO. Introduction to
Myrtha Pools company.
- 9:20 am: Visit of the main Myrtha Pools factory building
- 9:50 am: Visit to Myrtha Pools Manufacturing Unit
- 10:30 am: Welcome buffet
*Myrtha Pools staff will greet all guests
with a small welcome gift.*



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